

**Unofficial Meeting Minutes**

The Regular Board of Education meeting was called to order by President Michael Tindall at 6:00pm.

Members present: Michael Tindall, Ryan Novess , Mike Austin, Corey Horky, Rebecca Harvey, Kody Naylor.

Absent: Brandon Woods

The Agenda was approved by Austin, supported by Horky. Roll call vote: All yes (6-0)

Motioned by Austin, supported by Novess to accept the regular meeting minutes of May 16th, 2022. Roll Call Vote: All yes (6-0)

Motioned by Harvey, supported by Austin to accept the Closed session minutes of May 16th, 2022. Roll Call Vote: All yes (6-0)

Motioned by Novess, supported by Austin to approve the Treasurer’s report. Roll call vote: All yes (6-0)

**COMMUNICATION**

- A. Correspondence – None
- B. Public Questions/Comments - None

**OLD BUSINESS-None**

**NEW BUSINESS**

- A. The Budget meeting was presented by Shannon Cajic. She broke down the fiscal 2021-2022 school year increases/decreases in revenue within the following funds and also gave her summary of General Budget assumptions for the 2022-2023 school year.

- a. 2021-2022 Amended Budget Resolutions

- 1. General Appropriations Resolution: Resolution for Adoption by the Board of Education Manchester Community Schools L/T Capital Needs Fund (Pleasant Lake)

Motioned by Novess, supported by Naylor that this resolution shall make general appropriations and to provide for the disposition of all income received by the Manchester Community School District for fiscal year 2021-2022. Tindall added that he appreciated everyone’s efforts that were involved in putting this together. Roll Call Vote: All yes (6-0)

- 2. General Appropriations Resolution Resolution for Adoption by the Board of Education Manchester Community Schools Food Service Fund

Motioned by Novess, supported by Horky that this resolution shall make general appropriations and to provide for the disposition of all income received by the Manchester Community School District for fiscal year ~~2020-2021~~(Corrected 2021-2022). Austin asked if the year should be 2021-2022. Cajic responded yes, the fiscal year should be 2021-2022. Roll Call Vote: All yes (6-0)

- 3. General Appropriations Resolution Resolution for Adoption by the Board of Education Manchester Community Schools Community Services Fund

Motioned by Novess, supported by Austin that this resolution shall make general appropriations and to provide for the disposition of all income received by the Manchester Community School District for fiscal year 2021-2022 Roll Call Vote: All yes (6-0)

4. General Appropriations Resolution Resolution for Adoption by the Board of Education Manchester Community Schools General Fund

Motion by Novess, supported by Horky that this resolution shall make general appropriations and to provide for the disposition of all income received by the Manchester Community School District for fiscal year ~~2022-2023~~ (Corrected 2021-2022): Harvey asked if the year should be for 2021-2022, Cajic responded yes. Roll Call Vote: All yes (6-0)

5. General Appropriations Resolution Resolution for Adoption by the Board of Education Manchester Community Schools Student Services Fund

Motioned by Tindall, supported by Austin that this resolution shall make general appropriations and to provide for the disposition of all income received by the Manchester Community School District for fiscal year 2021-2022. Roll Call Vote: All yes (6-0)

b. 2022-2023 Proposed Budget Resolutions

1. General Appropriations Resolution Resolution for Adoption by the Board of Education Manchester Community Schools L/T Capital Needs Fund (Pleasant Lake)

Motioned by Horky, supported by Novess that this resolution shall make general appropriations and to provide for the disposition of all income received by the Manchester Community School District for fiscal year 2022-2023. Roll Call Vote: All yes (6-0)

2. General Appropriations Resolution Resolution for Adoption by the Board of Education Manchester Community Schools Food Service Fund

Motioned by Novess, supported by Harvey that this resolution shall be the general appropriations of the Manchester Community Schools District for the fiscal year 2022-2023. Roll Call Vote: All yes (6-0)

3. General Appropriations Resolution Resolution for Adoption by the Board of Education Manchester Community Schools Community Services Fund

Motioned by Naylor, supported by Novess that this resolution shall make general appropriations and to provide for the disposition of all income received by the Manchester Community School District for fiscal year 2022-2023. Roll Call Vote: All yes (6-0)

4. General Appropriations Resolution Resolution for Adoption by the Board of Education Manchester Community Schools General Fund

Motioned by Tindall, supported by Novess that this resolution shall make general appropriations and to provide for the disposition of all income received by the Manchester Community School District for fiscal year 2022-2023. Roll Call Vote: All yes (6-0)

5. General Appropriations Resolution Resolution for Adoption by the Board of Education Manchester Community Schools Student Services Fund

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Motioned by Novess, supported by Horky that this resolution shall make general appropriations and to provide for the disposition of all income received by the Manchester Community School District for fiscal year 2022-2023. Roll Call Vote: All yes (6-0)

c. L-4039

Motioned by Harvey, supported by Naylor to accept the 2022 Tax Rate request form authorizing the townships in the district to levy taxes for the 2022-2023 school year. Roll Call Vote: All yes (6-0)

B. Resolution to borrow in anticipation of State Aid

Motioned by Tindall, supported by Novess to authorize the Superintendent and designee to complete the Resolution Authorizing Issuance of Notes in Anticipation of State School Aid for borrowing an amount not to exceed \$1,200,000.00. Roll Call Vote: All yes (6-0)

C. School Bond Loan Fund

a. SBLF Borrowing

Motioned by Harvey, supported by Naylor to adopt the resolution that approves the estimated amount to be borrowed from the School Loan Revolving fund for the 2022 - 2023 fiscal year and certifies the amount of qualified debt millage to be levied. Roll Call Vote: All yes (6-0)

b. SBLF REPAYMENT (added to the vote)

Motioned by Austin, supported by Novess to allow the resolution that approves the estimated amount to be repaid from the School Loan Revolving fund for the 2022 - 2023 fiscal year. Roll Call Vote: All yes (6-0)

D. Tentative Contract Agreement Between Manchester Community Schools MEA.

Motioned by Austin, supported by Novess to approve the tentative agreement. Bezeau added his appreciation to all of the Manchester team that worked on this. Roll Call Vote: All yes (6-0)

E. MHSAA Membership Resolution

Motioned by Naylor, supported by Horky to approve the 2022-2023 MHSAA Membership Resolution. Horky questioned if we did this last year and Harvey responded we did. Roll Call Vote: All yes (6-0)

F. MASB Membership

Motioned by Harvey, supported by Novess to approve the Michigan Association of School Board annual Membership fee. Roll Call Vote: All yes (6-0)

G. DECA Field Trip Request

Motioned by Novess, supported by Austin to approve the DECA Field trip to New York, NY November 16-20, 2022 or, second choice November 30-December 4, 2022. Roll Call Vote: All yes (6-0)

H. Track Discussion presentation give by Sarah McCaffrey

Sarah presented to the board the current situation of our track to host track competitions and the conditions of our track that could potentially be a financial liability. She touched on how the project would take time, engineering and ways in which we could raise funds to support the additions and repairs. She stated any push back that could come from our community to let them be reminded that it's for our future students. Tindall added that the Hobbs & Black Company drew up plans on what this project would look like. He added that it is doable and will follow back up with them. Naylor asked if Tindall remembered what the estimate on cost was? Tindall said not at the time, but will follow up. Novess asked when was the last time this was considered and how

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old was our track? Bezeau stated it will be added to the facilities assessment and potentially a bond renewal could support this.

I. School Safety updates given by Dr. Bezeau

Bezeau updated the Board on what safety measures are being implemented in the school, like door barricades. Also, we will continue to look for grants for school security, because we can certainly always do more. Naylor asked if the bond can be used to get more cameras to see all over the school and insure any administrative staff could access these cameras. Bezeau answered that this is a maintenance task and there is a timeline in place to go over items.

J. Sex Education Advisory Board: Update

Bezeau said the 2022-2023 Committee meeting has been set for Tuesday, August 9th, 6:00PM at Manchester High School in the Media Center. They will be going over the updated health curriculum standards and encourage the public to come and give input.

K. Career Technical Education Coordinator

Bezeau mentions that in our 11th/12th grades we have great options for technology consortium classes. This position would allow us to give program opportunities to our 7th/8th graders, and to create makerspace for our K-6th. He added the benefits from this position will allow internship opportunities and local business relationships to grow. Motioned by Horkey, supported by Naylor to accept the Career Technical Education Coordinator position as presented. Roll call Vote: All yes (6-0)

PERSONNEL -

A. Personnel Report

1. New Hires & Position Changes

Department	Position	Name	Hire Date	<i>Relationship to District</i>	
				District	EDUstaff
Jr/ Sr High School	7/8th grade English Teacher	Julie Brilliant	6/8/22	X	
Klager Elementary	Young 5's-6th grade Art Teacher	Isabella Lehrer	6/8/22	X	
Jr/Sr High School	HS English Teacher	Chelsea Schittenhelm	6/8/22	X	
Jr/Sr High School	7-12th grade Art Teacher	Ann Townsend	6/8/22	X	
Jr/Hr High School	9-12th Counselor	Madeline "Maddy" Stephens	6/8/22	X	
MECC	¾ Year old staff	Amelia Waters	6/1/22		X
MECC	Toddler Staff	Maiguliada Vazquez Mendoza	6/1/22		X
Transportation	Supervisor	Karen Lorincz	7/1/2022	X	

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The Board accepted the personnel report as presented. Motioned by Austin, supported by Horky. Bezeau added he wanted to thank all who came out to the meet and greet with new principal Wendy Bridges and with the new High School counselor we are set up to have a great team for the upcoming year. Roll Call Vote: All yes (6-0)

Department	Position	Name	Resignation Date	District	EDUstaff
Special Education	Special Education Teacher	Rachel Kennedy	6/13/2022	X	
Special Education	Special Education Teacher	Carol Jacobs	6/11/22	X	
Transportation	Bus Driver	Heather Tedder	6/10/22	X	
Klager Elementary	Kindergarten Teacher	Danielle VanBogelen	6/30/22	X	
MECC	GSRP Teacher	Lizabeth VanBogelen	6/30/22	X	
Athletic Department	Varsity Basketball Coach	Zach Neal	5/26/22		X
Athletic Department	Junior Varsity Volleyball Coach	Taylor Negus	5/23/22		X
Transportation	Mechanic	Chris Potocki	5/26/22	X	
Transportation	Bus Driver	Austin Getty	6/15/22	X	
Building & Grounds	Custodian	Cody Gragg	6/9/22	X	

The Board accepts the personnel report as presented. Motioned by Austin, supported by Novess. Roll Call Vote: All Yes (6-0)

DISCUSSION ITEMS/REPORT

- A. Klager Elementary/MECC - 64 Kindergarteners for this upcoming school year, MECC applied for the grant for \$188,000. Summer camps/learning labs started June 20th. The 3 and 4 year old summer daycare has started as well.
- B. Riverside Intermediate - Second grade transition day went well, award ceremony recognized students on many different levels, and celebrated "Hooray Day" with Kona ICE. Big thanks to PTSA.
- C. Special Education- Special education staff recommendation for 2022-2023 presented to the Board, ECSE program will continue in the fall to provide comprehensive early intervention to 3 and 4 year olds. Special education students achieved great success this year due to the dedication of the paraprofessionals and special education teachers. The whole child approach these individuals used to meet student needs is remarkable.
- D. Business Office - Increase funds from federal/state/local support. Tax increase will help pay down bond loans for the district.
- E. Technology - Will be removing old/outdated cables throughout the district.
- F. Board- Harvey attended the Legislative Coffee and they went over many financial items for school districts; reported that Michigan is still fighting to get government funds; went over teacher positions and how to

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make them more attractive to fill staff shortage and how to create better avenues to become special education teachers. They also made aware that there are opportunities to work on equalizing inequality of schools in Michigan.

**SUPERINTENDENT'S REPORT-Dr. Bezeau**

Went over Manchester Community Schools 98b goal progress required reporting which is available on our website. In person learning, our district scores went up, and overall all student growth increased. He touched on the miscommunication in the Manchester Mirror article about the special education staffing, and what that would look like if changes are made. He shared his appreciation for our student custodians Connor O'Brien and Wesley Parks. He mentioned that he signed 11 School of Choice forms. Tindall asked if the School of Choice was coming in or going out. He said 11 coming in. Naylor asked if anyone reached out to the Mirror to clear up the communication. Tindall and Bezeau answered yes. Naylor added that they need to get all the facts before printing and to encourage everyone to focus on the positive. Tindall added if we want the Manchester community to survive and grow we all have to work together.

**PUBLIC PARTICIPATION**

Sarah McCaffrey-Spoke on advocating on special education for students and staff because of her own experience.

Kim Blumenstein- Thanked Bezeau for clarification on the Manchester Mirror article, touched on the billboards, "Make it Manchester" which includes the special education individuals & staff.

Debbie Line- Spoke about the MiPHY survey that was given and her son's experience, and better communication when these surveys are given.

Kate LaVigne- Thanked the Board for serving, spoke about her own child's experience with the special education program in Manchester; advocated for special education staff and students.

Danielle Crogan-Read- Spoke on her own experience with special education children and caseload vs workload in the special education program.

Kristi Taylor- Advocated for special education staff and students and her concern for staff caseload vs. workload.

Leslie Rollins- Thanked the Board for approving the tentative contracts for MCS MEA, thanked parents for speaking on behalf of the special education program, and wished Mark West good luck on his retirement.

Micheal Tindall commented that we have an amazing community and love hearing what people have to say.

Brooke Sharp-Thanked Bezeau for the clarification on Manchester Mirror article; spoke on her own experience with the special education program, thanked all the special education staff for this year for having the effect they did on her own child.

Kristi Campbell- Gave an example of the experience she has had as a paraprofessional in our high school, and the effects of caseload vs workload without staff support.

Amanda Hebier- Expressed the MiPHY survey was very stressful as a student, confusing and absurd.

Kara Hebier- Voiced her concerns of failed communication about the MiPHY survey and the format of the forms; clarification of schools form vs the MiPHY website information.

Melissa Katke- Stated she was speaking as a parent first, touched on her own and her child's experience with the special education program, the student support, and the support needed to give individual attention.

Theresa Herron- Commented on Marse rules of 1979 vs present time students in the special education program, salary reimbursement for special education staff vs cost cutting and caseload vs workload.

**UPCOMING DATES**

June 20th, 2022- Summer School & Learning Labs start at Klager

July 9th, 2022- Manchester Band Booster Club Golf Outing

July 16th, 2022- Manchester Chicken Broil

July 18th, 2022- Next Board Meeting at 6PM

August 9- 13th, 2022- 77th Manchester Community Fair

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**OTHER**

Tindall added that the Board, even with disagreements, cares and has honorable intentions for the district.

**ADJOURNMENT**

Motion by Novess, supported by Naylor to adjourn meeting at 8:05pm.