

Manchester Community Schools - Board of Education Regular Meeting  
September 18, 2023  
In person at Jr/Sr High School- Auditorium and via You-tube Live Stream

**Unofficial Meeting Minutes**

The Regular Board of Education meeting was called to order by Brandon Woods at 6:00pm.

Members present: Brandon Woods, Ryan Novess, Sandra Wiitala, Corey Horky, Rebecca Harvey, Michael Tindall, Jeff White.

The Agenda was approved by Tindall, support by Novess. Roll call vote: All yes (7-0)

Minutes of the Special Board of Education Meeting on August 16, 2023 were approved. Motion by Wiitala, support by Novess. Roll call vote: Yay (6) Woods, Novess, Horky, Harvey, White, Wiitala. Nay (1) Tindall.

The Treasurer's Report was approved. Motion by Horky, support by Wiitala. Roll call vote: All yes (7-0)

**COMMUNICATION**

- A. Correspondence - None
- B. Public Questions/Comments
  - C. Schoenfeld - Student Handbook discussion
  - M. Kennedy - Student Handbook discussion

**OLD BUSINESS**

- A. Caife Aspire Update - The Board approved the deed as presented. Motion by Tindall, support by Horky. Roll call vote: Yay (5) Woods, Novess, Horky, Tindall, Wiitala. Nay (2) Harvey, White.
- B. Student Handbook Update-Discussion  
The Board discussed the Student Handbook and the impact of recent changes. A Board of Education Workshop was scheduled for October 11, 2023 at 7:00pm in the Media Center to further review the handbook.
- C. Bond Update - B. Bezeau  
Invited anyone interested in learning more about the bond to join us for the Bond Renewal Community Forums taking place Tuesday, September 19, 2023 beginning at 6:00 p.m. in the Luther C. Klager Elementary Media Center and on Thursday, September 28, 2023 beginning at 6:00 p.m. in the Manchester Jr./Sr. High School Media Center.

**NEW BUSINESS**

- A. Keep the Wheel Rolling - Counseling, Social Work, and Student Support team members. Thank you for all you do!
- B. Student Board Representative - Welcome Miranda Austin as the 2023-2024 Student Board Representative.

**PERSONNEL**

**1. New Hires & Position Changes**

Department	Position	Name	Entry Date	District	EDUstaff
------------	----------	------	------------	----------	----------

Manchester Community Schools - Board of Education Regular Meeting

September 18, 2023

In person at Jr/Sr High School- Auditorium and via You-tube Live Stream

Jr/Sr High School	High School Art Teacher	Kimberly Carey	8/28/23	X	
Klager	Student Support Coordinator	Elizabeth Caron	9/15/23	X	
Buildings & Grounds	Mechanic	Michael Bemis	9/15/23	X	
Special Education	Special Education Paraprofessional	Jessica Bushaw	9/13/23	X	
Jr/Sr High School	Student Council Advisor	Julie Brilliant	9/1/23	X	
Jr/Sr High School	Freshman Class Advisor	Katie Wilkins	9/1/23	X	
Jr/Sr High School	National Honor Society Advisor	Erin Collins	9/1/23		X

2. Resignations

<i>Relationship to District</i>					
Department	Position	Name	Exit Date	District	EDUstaff
Jr/Sr High School	Freshman Class Advisor	Julie Brilliant	8/28/23	X	

Personal report accepted as presented. Motion by Novess, support by Wiitala to accept the personal report as presented. Roll call Vote: All yes (7-0)

DISCUSSION ITEMS/REPORTS

- A. Klager / MECC - Encourage engagement and foster a sense of community among Klager/MECC, Preschool Breakfast with Parents was a success, Leader In Me helps teachers establish leadership classrooms by starting the school year with The First 8 Days lessons. Students learned the habits of a highly effective student in the first 8 days of school, Klager staff will be working to develop a PBIS system that uses Leader In Me as the leading curriculum.
- B. Riverside -The Manchester Community Schools and community supporters had the honor of meeting with State of Michigan Representative Carrie Rheingans on Friday, September 8, 2023 at Manchester Jr./Sr. High School.
- C. Jr-Sr High School - All Jr High teachers have been moved to the first floor (except one math teacher). Jr High Students have first lunch and are not integrated with any high school
- D. Students, their elective courses have been changed to 9 week classes instead of 18 week classes, giving them the opportunity to be exposed to more interests.
- E. Special Education - I am very appreciative of our experienced staff who have stepped up to help acclimate new staff to their positions. Sandi Fillyaw and Mellissa Katke have gone above and beyond and have really made a difference to the start of the year. I really appreciate everyone's flexibility as we work together to meet students' needs. Thank you!
- F. Technology - The Chromebook cases for new Chromebooks are finally in. The High School and Riverside have been rolled out and we are finishing up the remainder this week. We will be

Manchester Community Schools - Board of Education Regular Meeting

September 18, 2023

In person at Jr/Sr High School- Auditorium and via You-tube Live Stream

launching the website on September 21st, 2023. We are completing the last clean up of data and getting all the new 2023 updates added.

- G. Business Office - Our audit was conducted the week of August 22th, 2023. Everything went well, we just have a few more open items to wrap up.
- H. Buildings & Grounds - We have hired a part time Mechanic! Michael Bemis comes to us with experience working on equipment and has certifications that we can utilize. We are getting him up to speed on the many specialized things within the school district he can help us upkeep and broaden his skill set. Alumni field has been cleaned up from the fair. We expect to do a walk through any time now. The Pandamonium event will be taking place the week of homecoming. Football season is in full swing, we're working to keep the Athletic complex cleaned up, ready and available for our community. Lawn care continues daily.
- I. Student -Welcome Miranda Austin
- J. PTSA - Parade on Thursday September 21, 2023.
- K. PTO - Dutch Fun Run is September 29th, 2023.
- L. Board - M. Tindall presented Building and Grounds Happenings from meeting with B. Bezeau, S. Wiitala, and B. Houtiker. Topics included were; we have a new Bus Mechanic, ESSER III Funds, the many items damaged in the storm and what insurance will possibly cover, the need for a new Gator.

PUBLIC PARTICIPATION

- C. Schoenfeld - Volunteered to assist with Student Handbook

UPCOMING DATES

- September 18th-22nd, 2023 - Homecoming week
- September 20th, 2023- Jr/Sr High School Picture day
- September 22nd, 2023- Riverside and Klager Picture day
- September 29th, 2023 - Dutch Fun Run
- October 24, 2023 - K-6 Parent/Teacher Conferences 5:00PM-8:00PM
- October 25, 2023 - K-12 Parent/Teacher Conferences 5-8 PM
- October 26, 2023 - End of 1st Marking Period K-12 Half Day K-12  
Parent/Teacher Conferences 1:00-3:30 PM
- October 27, 2023 - NO SCHOOL - End of 1st Marking Period: Fall Break
- November 7, 2023 - Election Day

OTHER - None

ADJOURNMENT

Meeting adjourned at 7:01pm. Motion by Harvey, supported by Horky. Roll call vote: All yes (7-0)