

Manchester Community Schools - Board of Education Regular Meeting- In-Person and via
YouTube

July 15, 2024 – 6:00pm

Unofficial Meeting Minutes

The Regular Board of Education meeting was called to order by President Brandon Woods at 6:00pm.

Oath of Office - Daniel Budd sworn in as Board of Education Trustee.

Members present: Brandon Woods, Sandra Wiitala, Michael Tindall, Corey Horky, Rebecca Harvey, Ryan Novess, Dan Budd

Agenda was approved by Harvey support by Novess. Roll call vote: All yes (7-0)

Minutes of the Special Board of Education Meeting on July 1, 2024 were approved. Motion by Novess, support by Horky Roll call vote: All yes (6-0)

TREASURER'S REPORT

The Treasurer's Report was approved. Motion by Novess, support by Wiitala. Roll call vote: (6-1) Yay's Sandra Wiitala, Michael Tindall, Corey Horky, Rebecca Harvey, Ryan Novess, Dan Budd. Nay's Brandon Woods

COMMUNICATION

- A. Correspondence - None
- B. Public Questions - None

OLD BUSINESS

A. Handbook Updates

a. Jr/Sr High School Student Handbook

The Board discussed and approved the handbook as presented . Motion by Harvey, support by Novess. Roll call vote: All yes (7-0)

b. Riverside Student Handbook

The Board discussed and approved the handbook as presented . Motion by Harvey, support by Novess. Roll call vote: All yes (7-0)

c. Klager Student Handbook

The Board discussed and approved the handbook as presented . Motion by Harvey, support by Novess. Roll call vote: All yes (7-0)

d. Employee Handbook Update

The Board discussed and approved the handbook as presented . Motion by Tindall, support by Wiitala. Roll call vote: All yes (7-0)

e. Athletic Handbook Update

The Board discussed and approved the handbook as presented . Motion by Harvey, support by Novess. Roll call vote: All yes (7-0)

B. Board Policy Revisions

a. 1240 - Evaluation of the Superintendent

The Board approved the policy revision as presented. Motion by Novess, support by Wiitala. Roll call vote: All yes (7-0)

b. 2414 - Reproductive Health and Family Planning

The Board approved the policy revision as presented. Motion by Harvey, support by Novess. Roll call vote: All yes (7-0)

c. 2414 - Reproductive Health and Family Planning

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The Board approved the policy revision as presented. Motion by Harvey, support by Novess. Roll call vote: All yes (7-0)

d. 3220 - Professional Staff Evaluation

The Board approved the policy revision as presented. Motion by Novess, support by Harvey. Roll call vote: All yes (7-0)

e. 6321 - New School Construction Renovation

The Board approved the policy revision as presented. Motion by Harvey, support by Novess. Roll call vote: All yes (7-0)

f. 6520 - Payroll Deductions

The Board approved the policy revision as presented. Motion by Tindall, support by Novess. Roll call vote: All yes (7-0)

g. 8390 - Animals on Property

The Board approved the policy revision as presented. Motion by Harvey, support by Novess. Roll call vote: All yes (7-0)

C. Board Policy Deletion

a. 2410 - Prohibition of Referral of Assistance

The Board approved the policy deletion as presented. Motion by Novess, support by Harvey. Roll call vote: All yes (7-0)

NEW BUSINESS

- A. Bond Project Update - B. Bezeau presented, the Capital Improvement Committee will reconvene on Wednesday, August 7, 2024 at 4:00 at High School Media Center.

PERSONNEL REPORT

A. New Hires -

<i>Relationship to District</i>					
Department	Position	Name	Exit Date	District	EDUstaff
Buildings & Grounds	Maintenance Aide	Will Bennett	7/1/2024	X	Buildings & Grounds

The Board Accepted the new hire as presented. Motion by Novess, support by Harvey. Roll Call Vote: All yes (7-0)

Department	Position	Name	Exit Date	District	EDUstaff
Klager	Kindergarten Teacher	Peggy Koval	7/6/2024	X	Klager

The Board Accepted the new hire as presented. Motion by Harvey, support by Novess. Roll Call Vote: All yes (7-0)

Department	Position	Name	Exit Date	District	EDUstaff
Klager	Kindergarten Teacher	Nicole Clark	7/6/2024	X	Klager

The Board Accepted the new hire as presented. Motion by Novess, support by Horky. Roll Call Vote: All

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yes (7-0)

Department	Position	Name	Exit Date	District	EDUstaff
Klager	Second Grade Teacher	Shelby Chartrand	7/6/2024	X	Klager

The Board Accepted the new hire as presented. Motion by Tindall, support by Horky . Roll Call Vote: All yes (7-0)

Department	Position	Name	Exit Date	District	EDUstaff
Special Education	Special Education Teacher	Kylene Smither	7/9/2024	X	Special Education

The Board Accepted the new hire as presented. Motion by Harvey, support by Novess. Roll Call Vote: All yes (7-0)

B. Resignations

Department	Position	Name	Exit Date	District	Other
Transportation	Bus Driver	Aaron Zeiler	6/15/2024		X

The Board Accepted this resignation as presented. Motion by Harvey, support by Novess. Roll Call Vote: All yes (7-0)

Department	Position	Name	Exit Date	District	Other
Klager	Young 5's Teacher	Miranda Joynt	6/25/2024	X	Klager

The Board Accepted this resignation as presented. Motion by Harvey, support by Novess. Roll Call Vote: All yes (7-0)

Department	Position	Name	Exit Date	District	Other
Athletics	8th Grade Volleyball Coach	Miranda Joynt	6/25/2024	X	Athletics

The Board Accepted this resignation as presented. Motion by Woods, support by Horky. Roll Call Vote: All yes (7-0)

Department	Position	Name	Exit Date	District	Other
Special Education	Special Education teacher	Callie Krawcke	6/13/2024	X	

The Board Accepted this resignation as presented. Motion by Harvey, support by Novess. Roll Call Vote: All yes (7-0)

C. Open Positions

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The open positions for Manchester Community School are listed on the school website.

DISCUSSION ITEMS/REPORTS

- Klager / MECC - Custodial Staff were celebrated in June, the MECC is preparing for the Fall of 2024, We have three open positions at Klager: 2 lunchroom supervisor positions and 1 Young 5 Teacher position. We have interviewed and hired excellent candidates for kindergarten and second grade teaching positions and are so excited to welcome our new teachers.
- Riverside -Summer camps are in full swing thank you Katie Altherr for all your hard work.
- Jr-Sr High School - None
- Athletic Department - None
- Special Education - None
- Technology - Rooms are disconnected and work is under. The cable is being run for the new door locks.
- Business Office - Busy closing out the 2023-2024 school year and preparing for the audit. Updated the Board on the changes to state funding.
- Buildings & Grounds - Building and Grounds Team is hard at work cleaning classrooms, maintaining lawns, servicing the buses and preparing bond work.
- Board - The discussed the Athletic Field and parking, agenda revisions to remove the correspondence item and adding Board Committees as an item, also Board Committee openings were assigned.
 1. Sandra Witala - Finance Committee Alternate
 2. Dan Budd - Building and Grounds Alternate
 3. Dan Budd - Food Service
 4. Dan Budd - Health Advisory
 5. Dan Budd - Riverside Liaison

Motion by Woods, support Novess Roll Call Vote: All yes (7-0)

Manchester Community Fair is coming August 6-10, 2024 and Parade will have a different route that is exactly the opposite of last year's route. Dan Budd was welcomed to the Board.

SUPERINTENDENT REPORT

- Eighth session with the Education Association.
- We are planning Professional Development for the next school year.
- Summer Camps are doing well and Katie Altherr is doing a good job overseeing the programs.
- Manchester Chicken Broil is this Saturday July 20, 2024.

PUBLIC PARTICIPATION

1. Schaffer - Concern for Athletic Field Bathrooms

UPCOMING DATES

- Summer Camps:
 - Week 4: July 15-19, 2024 - Bridgewater Support Services
 - Week 5: July 22-26, 2024 - Explore the Word Around Us
 - Week 6: July 29- August 2, 2024 - Fun Camp Extravaganza
- July 20, 2024 - 71st Manchester Chicken Broil
- August 6-10, 2024 - Manchester Community Fair
- Regular Board of Education Meeting - August 19, 2024

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OTHER- None

ADJOURNMENT

Motion by Woods, support by Novess to adjourn meeting at 7:02pm. Roll call vote: All yes (7-0)

Kind Regards,

A handwritten signature in cursive script, appearing to read "Michael J. Tindall".

Michael Tindall,
Board of Education Secretary
MT/dm