



Wednesday, November 13, 2024

4:00 p.m.

Manchester Jr./Sr. High School Media Center

Meeting Minutes

Call to Order: 4:00 p.m.

Committee Members Present: John Hinkley, Michael Coltre, Brad Bezeau, Ben Bruursema, Shannon Cajic, Melissa Yekulis, Heather Place (Moore Trosper), Randy Owens (Moore Trosper), Kevin Bouchey (GMB Architecture), and Dina Mekawy (GMB Architecture).

1. Dr. Bezeau gave the updated review of the Athletic Complex project and the review and committee approval of the Design Document phase to be presented at the upcoming Regular Board of Education Meeting on Monday, November 18, 2024 for review and approval.
2. The Athletic Complex Budget Estimate document was also shared and highlighted the additions that were added to the project including the addition of a Northern Complex Ticket and Welcome Booth, as well as the asphalt project and parking lot at the Southern end of the complex. The Design Document budget estimate was shared by the Moore Trosper Construction group, and will be presented for full Board review and approval at the Monday, November 18, 2024 Manchester Community Schools Regular Board of Education Meeting.
3. All Field and Track recommendations were reviewed, and the bleacher options were also discussed for the home seating area. Additionally, the North, Main Entry Plaza options were presented and discussed with the entire committee.

4. Dr. Bezeau gave the updated review of the Luther C. Klager project and moving the project from the Design Document phase to the Construction Document. A review of the Construction Documents (CD) was presented.
5. Bidding and Project Timelines and Dates were shared, which is summarized here:

Klager and Athletics Timelines and Bidding Process Dates:

12/16/24: Posted on Sigma State of Michigan Website

12/19/24: Pre-Bid Meetings for Both Klager and Athletics Projects

1/9/25: Klager and Athletic Project Bids Due

1/10/25: Post Bid Interviews

1/13/25: Post Bid Interviews Completed

1/15/25: Capital Improvement Committee Meeting: Trade Contractor Recommendations presented

1/21/25: Board Meeting/Trade Contractor Approvals

6. Planning and Discussions are underway regarding the groundbreaking and demolition phases of the projects.

Meeting Adjournment: 4:40 p.m.

Kind regards,



Michael Tindall
Board of Education Secretary
MT/dm