

Manchester Community Schools - Board of Education Regular Meeting
Jr/Sr High School 20500 Dutch Dr. Manchester, MI 48158
October 16, 2023 at 6:00pm In-Person & via YouTube

Official Meeting Minutes

The Regular Board of Education meeting was called to order by President Brandon Woods at 6:00pm.

Members present: Brandon Woods, Ryan Novess, Sandra Wiitala, Corey Horky, Brandon Woods, Rebecca Harvey, Michael Tindall, and Jeff White

Agenda was approved by Harvey, supported by Novess. Roll call vote: All yes (7-0)

Minutes of the Regular Meeting on September 18, 2023 were approved. Motion by Tindall, support by Novess. Roll call vote: All yes (7-0)

Minutes of the Special Meeting on October 11, 2023 were approved. Motion by Horky, support by Tindall. Roll call vote: All yes (7-0)

Motion by Wiitala, support by Woods to approve the Treasurer's report. Roll call vote: All yes (7-0)

COMMUNICATION

- A. Correspondence - None
- B. Public Questions/Comments - None

OLD BUSINESS

1. Jr Sr High School Course Descriptions - Course descriptions were discussed then approved as presented. Motion by White, support by Novess. Roll call vote: All yes (7-0)
2. Riverside Intermediate Course Descriptions - Course descriptions were approved as presented. Motion by Woods, support by Novess. Roll call vote: All yes (7-0)
3. Klager Course Descriptions - Course descriptions were approved as presented. Motion by Harvey, support by Wiitala. Roll call vote: All yes (7-0)
4. ESSER III Narrative was presented by S. Cajic. The district is seeking stakeholder engagement on our district narrative as a part of the ongoing review process.

NEW BUSINESS

- A. Keep the Wheel Rolling - Klager/Riverside PTO and Jr/Sr High School PTSA were recognized for their partnership with the school district and the efforts they make to help students. J. Lawson, K. Zock, K. Mahrle presented their upcoming activities and the Dutch Fun Run success.
- B. Altria Settlement - The Board approved the Alria Settlement Offer packet as presented. Motion by Wiitala, support by Tindall. Roll call vote: All yes (7-0)
- C. DECA Field Trip - The Board approved the DECA field trip as presented. Motion by Woods, support by Novess. Roll call vote: All yes (7-0)
- D. 31AA School Mental Health and Security - S. Cajic pretend and asked for public participation.
- E. Stadium Lighting - The Board approved the Stadium Lighting to proceed as presented. Motion by Tindall, support by Wiitala. Roll call vote: All yes (7-0)

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PERSONNEL REPORT

1. New Hires & Position Changes

Department	Position	Name	Hire Date	District	EDUstaff
Jr/Sr High School	English Teacher	Jodie Boehlke	10/1/23	X	
Klager Food Service	Lunchroom Noon Supervisor	Angela Simpson	10/9/23	X	
ECSE / Klager	Paraprofessional	Jessica Martz	10/11/23	X	
Buildings & Grounds	Afternoon Custodian	Angela Derby	10/9/23	X	
Athletics	7th Grade Boys Basketball Coach	Alex Goricki	10/11/23	X	

The personnel report was accepted as presented. Motion by Harvey, support by Tindall. Roll call vote: All yes (7-0)

2. Resignations

Department	Position	Name	Exit Date	<i>Relationship to District</i>	
				District	EDUstaff
Special Education	Paraprofessional	Heidi Drake	10/13/2023	X	

H. Drake's resignation was accepted with regrets as presented. Motion by Tindall, support by Wiitala. Roll call vote: All yes (7-0)

3. Retirement

Ms. Huber-Stein's retirement from Manchester Community Schools on February 29, 2024 was accepted as presented. The Board expressed their appreciation for all of her time and efforts over the years

DISCUSSION ITEMS/REPORTS

- A. Klager / MECC - Klager had its Fun Run and two of our classes were in the top 5 fundraisers. Klager's focus on curriculum and instruction has collectively moved all grade-levels to assess and align all resources.
- B. Riverside - Riverside Intermediate School students and staff participated in the Annual Klager-Riverside Parent Teacher Organization Dutch Fun Run at Dutch Stadium. The fundraiser far surpassed the goal of \$15,000 by raising a total of \$17,215 for the students and staff at Klager and Riverside
- C. Jr-Sr High School - During the early release day, teachers received professional development about curriculum mapping. They also received information regarding trimester scheduling and spent time discussing pros and cons.
- D. Athletics - We are nearing the end of a successful fall sports season. Winter Sports are getting ready to kick off. Congratulations to our fall coaches and athletes on their seasons and good

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luck to our winter coaches and athletes.

- E. Special Education - Thank you to Katie Altherr for the extra work that goes into preparing for count. The special education department is holding a post secondary transition services Open House on October 18th from 3:30-4:30 in the Jr/Sr high school media center for all 504 and IEP students and their families.
- F. Technology - As of now, all students should have signed AUP's, with the exception of Klager where we are still working on getting the least few signed.
- G. Business Office - Shared information about 31a funds and requested public participation and engagement. Presented information related to ESSER III funds
- H. Buildings & Grounds - Has been busy working to bring light and heat into the buildings and surrounding grounds.
- I. Student - Clubs are getting started, DECA has about a nearly 160% increase in membership this year. Student council elections ran smoothly, our new system is going great.
- J. PTSA - None
- K. PTO - Completed Tasks/Events: Fun Run completed on September 29, met and exceeded fundraising goal of \$15,000. Next Meeting: October 20, 2023, Klager Cafeteira 3:10-4:10pm
- L. Board - Rebecca Harvey was in the community at The Manchester Fair & Mens Clubs, with information about the Bond Renewal. Jeff White was at The Manchester Community Foundation and presented information regarding the Bond Renewal.

SUPERINTENDENT REPORT - A huge thank you to our Klager-Riverside PTO parents, families, and volunteers as they all participated in this highlight event for these two schools and our school district. We have the upcoming Bond Renewal at the November 7th election and will be offering information for those interested. Parent teacher conferences will be held October 24-26. Wishing our fall sports teams a strong finish for our fall athletic season.

PUBLIC PARTICIPATION

- A. Vainner - Middle school sports concerns.
- D. Budd - Middle school sports concerns.

UPCOMING DATES

- October 24, 2023 - K-6 Parent/Teacher Conferences 5:00PM-8:00PM
- October 25, 2023 - K-12 Parent/Teacher Conferences 5-8 PM
- October 26, 2023 - End of 1st Marking Period K-12 Half Day K-12
Parent/Teacher Conferences 1:00-3:30 PM
- October 27, 2023 - NO SCHOOL - End of 1st Marking Period: Fall Break
- November 7, 2023 - Election Day
- November 20, 2023 - Regular Board of Education Meeting

OTHER -

ADJOURNMENT

Motion by Novess, support by Wiitala to adjourn meeting at 7:10pm. Roll call vote: All yes (7-0)

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Respectful submitted,

A handwritten signature in cursive script, reading "Sandra Wiitala". The signature is written in dark ink on a white background.

Sandra Wiitala
Board of Education Secretary
SW/dm