



# Manchester Community Schools

Brad Bezeau, Superintendent  
Board of Education  
710 E. Main Street  
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Brandon Woods, President  
Ryan Novess, Vice President  
Corey Horky, Treasurer  
Sandra Wiitala, Secretary  
Rebecca Harvey, Trustee  
Michael Tindall, Trustee  
Jeff White, Trustee

## ORGANIZATIONAL MEETING BOARD OF EDUCATION

**MONDAY, JANUARY 29, 2024 - 5:00 P.M. (EST) In-Person- Manchester Jr/Sr High School Auditorium**

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda. Visitors wishing to address the board shall follow board policy 0167.3 of the Board Policy Manual.*

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
- II. ROLL CALL OF OFFICERS
- III. APPROVAL OF AGENDA
- IV. ORGANIZATIONAL ITEMS
  - A. ELECTION OF OFFICERS
    1. PRESIDENT
    2. VICE PRESIDENT
    3. SECRETARY
    4. TREASURER
  - B. APPOINTMENT OF COMMITTEES
    1. BUILDING AND GROUNDS
    2. FINANCE
    3. PERSONNEL
    4. BOARD POLICIES
  - C. DATE, TIME, AND LOCATION OF REGULAR MEETINGS
  - D. DATE AND TIME OF BUILDING AND GROUNDS, FINANCE, AND PERSONNEL COMMITTEE MEETINGS
  - E. DEPOSITORIES OF SCHOOL FUNDS
  - F. AUTHORIZED SIGNATURES OF FINANCIAL ACCOUNTS
    1. SCHOOL ACTIVITY FUNDS
    2. SCHOOL FOOD SERVICE FUNDS
    3. PAYROLL ACCOUNT
    4. FACSIMILE SIGNATURES
    5. INVESTMENTS
    6. APPOINTMENT OF LEGAL FIRM
  - G. AUTHORIZATION FOR POST APPROVAL OF MONTHLY EXPENDITURES
  - H. AD HOC COMMITTEE- BOARD REPRESENTATIVES
  - I. DESIGNATION OF PERSON FOR POSTING PUBLIC NOTICES OF MEETINGS
  - J. DELEGATION OF ELECTION DUTIES
  - K. ELECTRONIC TRANSFER OF FUNDS
  - L. AUTHORIZATION FOR DOCUMENT SIGNATURE
- V. PUBLIC PARTICIPATION
- VI. OTHER
- VII. ADJOURNMENT