

Official Meeting Minutes - Regular Meeting

The Regular Board of Education meeting was called to order by President Brandon Woods at 6:01pm.

Members present: Brandon Woods, Sandra Wiitala, Jeff White, Rebecca Harvey, Michael Tindall, Ryan Novess

Members absent: Corey Horky

Agenda was approved by the Board; motion by Harvey, supported by Novess.

Roll call vote: All yes; 6-0

OFFICIAL MEETINGS REPORTS

Minutes of the Regular Meeting on February 20, 2024 were approved after discussion about the possibility of solar panels on land already owned by the school; motion by White, support by Novess. Roll Call Vote: All yes; 6-0.

TREASURER'S REPORT -

The Treasurer's report was accepted as presented; motion by Novess, support by Wiitala. Roll Call Vote: All yes; 6-0

COMMUNICATION

- A. Correspondence - Six emails received not in support of high school principal renewal.
- B. Public Questions/Comments -
 - a. K. LaVigne - Not in support of high school principal renewal
 - b. J. Alexa - Concern of public perception
 - c. R. Guido - Not in support of high school principal renewal

OLD BUSINESS

- A. Manchester Community Schools Bond Project Update
 - 1. The Board approved the agreement with Moore Trospen Construction Management; motion by Tindall, support by Novess. Roll Call Vote: All yes; 6-0
 - 2. Agreement Between Owner and GMB Design - Dr. Bezeau gave update regarding timeline
 - 3. Bond Project Update for Luther C. Klager -
Dr. Bezeau gave an update on electrical, paint, tile, and Tech in the media center, classrooms, and playground safety.

NEW BUSINESS

- A. Keep the Wheel Wheel Rolling - Guest Teacher Staff
Guest Teacher Staff were recognized for their commitment of time and effort that they contributed to Manchester Community Schools. Thank you for all you do!
- B. STEM Entrepreneurial Presentation - Mr. Walsh gave a detailed presentation regarding the start ups and current statuses of student lead businesses. Thank you to everyone who has helped support the Entrepreneurial Program
- C. ERATE - B. Bruursema
The Board approved the Sentinel as presented; motion by Tindall, support by Novess. Roll Call Vote: All yes; 6-0
- D. Administrative Contract Update- The Board discussed the revision of contract timelines for Administration.
 - 1. Administrative Employment Contract Extension
 - a. Widad Luqman

The Board approved the contract extension as presented; motion by Tindall, support by Novess. Roll Call Vote: All yes; 6-0

- b. Wendy Bridges

The Board approved the contract extension as presented; motion by Tindall, support by Wiitala. Roll Call Vote: Yes; Wiitala, White, Tindall, Novess. No; Woods, Harvey (4-2)

- c. Rachel Tierney

The Board approved the contract extension as presented; motion by Harvey, support by Tindall. Roll Call Vote: All yes; 6-0

- d. Brad Bezeau

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The Board approved the contract extension as presented; motion by Tindall, support by Wiitala. Roll Call Vote: All yes; 6-0

e. John Wilkins

The Board approved the contract extension as presented; motion by Novess, support by Tindall. Roll Call Vote: All yes; 6-0

2. Administrative Employment Contract Renewal

a. Ben Bruursema - Technology Coordinator

The Board approved the contract renewal as presented; motion by Harvey, support by Novess. Roll Call Vote: All yes; 6-0

b. Shannon Cajic - Finance Director

The Board approved the contract renewal as presented; motion by White, support by Tindall. Roll Call Vote: All yes; 6-0

c. Christy Corkin - GSRP Lead Teacher

The Board approved the contract renewal as presented; motion by Harvey, support by Tindall. Roll Call Vote: All yes; 6-0

d. Bryan Houttekier - Buildings & Grounds Coordinator

The Board approved the contract renewal as presented; motion by Tindall, support by Wiitala. Roll Call Vote: All yes; 6-0

e. Karen Lorincz - Transportation Supervisor

The Board approved the contract renewal as presented; motion by Harvey, support by Novess. Roll Call Vote: All yes; 6-0

f. Darcy Matthies - Accounts Payable/Central Office Staff

The Board approved the contract renewal as presented; motion by Novess, support by Tindall. Roll Call Vote: All yes; 6-0

g. Laura Neal - Human Resource Coordinator/Payroll

The Board approved the contract renewal as presented; motion by White, support by Novess. Roll Call Vote: All yes; 6-0

PERSONNEL Report -

A. New Hires & Position Changes

Department	Position	Name	As of Date	District	EDUstaff
Buildings & Grounds	Custodian	Kelly Shepherd	3/4/2024	X	
MECC	Assistant Infant/Toddler Caregiver	Jessica Brown	3/12/2024		X

The Board accepted the new hire as presented; motion by Tindall, support by Novess. Roll call vote: 6-0

B. Exiting

Department	Position	Name	As of Date	District	EDUstaff
Athletics	Assistant Varsity Track Coach	Gary Lowe	2/9/2024		X
MECC	GSRP Assistant Teacher	Sarah Ziemke	3/21/2024		X
Building & Grounds	Custodian	Christian Burrell	3/20/2024	X	

The Board accepted the new hire as presented; motion by Novess, support by Harvey. Roll call vote: 6-0

C. Open Positions- see agenda link for more detailed information

D. Recognition of Changes in Teacher Probationary Status

The Board approved the teacher progress of 2 years towards tenure for Kaitlyn Wilkins as presented; motion by Tindall, support by Novess. Roll Call Vote: All yes; 6-0

DISCUSSION ITEMS/REPORTS

- A. Klager / MECC - March is Reading Month and Klager/MECC has launched our students and staff into a READING extravaganza hit. Students are enjoying their trip to the book vending machine and choosing their own books! Congratulations to February's Students of the Month! Klager Elementary is officially certified as a Michigan Green School. Thank you to the Washtenaw County Farm Bureau for donating books to Klager Elementary to promote social studies and agricultural learning.
- B. Riverside - Congratulations we send our very best wishes to our long time teacher and counselor, Heidi Huber-Stein, as she retires after serving the students, families, and staff of the Manchester Community Schools for 24 years. The Riverside Intermediate School students will once again be able to participate with the annual Manchester Community Schools Summer Camps and Summer Class Enrichment. Doughnuts with Grown Ups was a huge success. Thank you Mrs. Altherr for all of your help.
- C. Jr/Sr High School - We would like to thank officer John Leacher for coming in and speaking with our 8th grade class. Twelve students from Mr. Freeman's Engineering class went to Grand Rapids to present in the TRAC Bridge Competition. Join us on Artsonia! The students at Manchester Jr/Sr High School are excited to share their artwork in our new online art gallery.
- D. Athletics - Winter Sports Season has finished. Congratulations to the Wrestling team on their continued success over the year! Boys basketball improved and Alexander Woods received Honorable Mention All Conference. Spring sports began practice on March 11th, Good Luck to all of our spring sports teams.
- E. Special Education - The special education team is developing plans for our extended school year programming this summer. The WISD's Academic Behavior Team continues to support the entire Klager staff with emotional regulation professional development. Thank you to SE Secretary Katie Altherr and Darcy Mathies for helping the special education team with Count Day.
- F. Technology - Buildings and Grounds and Technology have been collaborating on the Klager renovations and door security. We have had great conversations around what we want the new systems to do and how we can better integrate them together. We have been getting ready for the first fully online PSAT/SAT testing at Manchester. I am proud to work with a great team at the High School that is on top of keeping this organized.
- G. Business Office - Has been busy with grant work, preparing for the Food Service Contracts, and preparing preliminary budgets for the 2024-2025 school year.
- H. Buildings & Grounds - Has finished renovating room 110 at Klager with new paint, carpet, ceiling tiles and restocked it into a classroom from a storage room. Supported another successful band festival. Thank you to all the community and Board volunteers that showed up to help out! Trying out a new storage plan for JSHS food service.
- I. Student - DECA will be taking on the Loved One and Me Dance. NHS has been reading to Riverside students for March is Reading Month. Band Competed and hosted a district band festival, both middle school and high school competed. Band trip to NY was a success and they were able to play in a decommissioned aircraft carrier
- J. Food Service - Manchester Food Service celebrated St. Patrick's Day Wednesday, March 13th with Shamrock Pizzas. Our amazing team made 372 pizzas! The students loved them!!
- K. PTSA - None
- L. PTO - Currently recruiting additional board members and volunteers. Meetings held in Klager Cafeteria starting at 3:15pm; April 19, 2024 and May 17, 2024. Doughnuts for Grown Ups was a success. Need to begin organizing for Teacher Appreciation Week.
- M. Board of Education -
 - B. Woods - Our heart goes out to the Bennett family, Godspeed in their journey to recovery. Congratulations to the Wrestling Program.
 - S. Wiitala - The New York Band Trip was a lot of fun for students and chaperones. Thank you to the Food Service for all of your help with the Band Festival.
 - R. Harvey - Was able to record the performance and was very proud of the students demeanor and performance during the trip.

SUPERINTENDENT REPORT -

The district participated in Professional Development Day concerning AI in education. Professional development with the Anti-Defamation League is scheduled for next year. Ortho Rehab Specialists may possibly be renting space in the Wellness Center. We are working to add an athletic trainer to the fall sports for middle school. Signage is being coordinated

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for the Athletic Field regarding animals on the premises. We extended our continued support and prayers to the Bennett family.

PUBLIC PARTICIPATION -

- A. Houttekier - Spoke on behalf of the Music Boosters. This March we held the District Band Festival and we were very proud to do so. Thank you to Sandra Wiitala, Rebecca Harvey, and Jeff White for your help during the Band Festival. Thank you to Joe Freeman, Sandra Wiitala, Rebecca Harvey, and Bryan Houttekier for being chaperones during the New York Trip for our Band and Washington D.C. Trip students.
- K. Lavigne - Questions on policies and procedures.

UPCOMING DATES

- March 19, 2024 Kindergarten Information Night 6:00pm
- March 20, 2024 K-12 Full Day
K-6 Parent/Teacher Conferences 5:00-8:00pm
- March 22 2024 - End of Third Marking Period
- March 25, 2024 – March 29, 2024 - No School – Spring Break
- March 11 - April 13, 2024 - Riverside Little Caesars Fundraising Kits
- April 15, 2024 - Board of Education Meeting - 6:00pm
- April 26, 2024 - Loved One and Me Dance - 6:00pm - 8:00pm

ADJOURNMENT

Motion by Wiitala, support by Novess to adjourn meeting at 7:37pm.

Kind Regards,



Jeff White
Board of Education Secretary
JW/dm